

Susan H. Cipperly, Town Planner

1. Attended the following Town meetings:
 - Town Meeting – October 3 and 17
 - Planning Commission Quarterly Meeting – Oct. 31
 - Town Clerk's meeting – October 18
2. Met with Mayor Briggs regularly to discuss current and future projects and priorities, e.g. The Square, Historic District, potential grants.
3. Met with Mayor Briggs, Dave Haller, and State Highway Administration district representatives regarding short- and long-term improvements to pedestrian safety at the Square, as well as potential installation of sidewalk on N. Seton near the Northgate subdivision entrance.
4. Responded to inquiries regarding local properties for sale or rent for businesses.
5. Arranged for local business owners and John Fieseler of Frederick Tourism Office to attend Adams County Economic Development Corporation meeting on November 10 regarding preparation for Gettysburg sesquicentennial events and associated economic development opportunities.
6. Provided additional information to MDE consultant re water capacity plan.
7. Drafted letter to DCNR requesting Forest Stewardship Plan for Town lands on College Mountain, per Mayor Briggs.
8. Worked on various issues related to grease traps, water fees, etc.
9. Arranged Nov. 4 meeting with area resource people regarding Emmitsburg Historic District.
10. Supervised zoning/code enforcement activities.
11. Arranged Frederick County Planning Office presentation at Nov. 7 town meeting regarding County Comp Plan updates.